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1 **Now Therefore, BE IT RESOLVED by the Executive Board of the Washington**
2 **Multi-City Business License and Tax Portal Agency:**

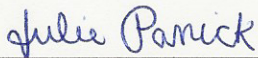
• SECTION 1. Subject to the approval of each of the legislative bodies of the
3 Principal Cities of Bellevue, Everett, Seattle, Tacoma, Lake Forest Park, Renton, and
4 Des Moines, Section 13.g. of the Interlocal Agreement is hereby amended as reflected in
Attachment 1 hereto.

5 SECTION 2. Each member of the Executive Board, or his or her designee, is
6 directed to work with the legislative body of his or her city to obtain its approval of the
7 Interlocal Agreement as reflected in Attachment 1, hereto.

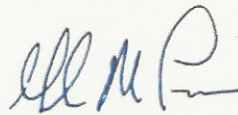
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10 **ADOPTED this 18th day of March, 2021.**

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12 **ATTEST:**

**Washington Multi-City Business
License and Tax Portal Agency
Executive Board
Seattle, Washington**

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20 **Board Secretary**



21 **Board Chair**

**AMENDMENT NO. 2 TO THE WASHINGTON MULTI-CITY BUSINESS LICENSE
AND TAX PORTAL AGENCY INTERLOCAL AGREEMENT
BY AND BETWEEN THE CITIES OF
BELLEVUE, EVERETT, SEATTLE, AND TACOMA**

This Amendment modifies that certain Washington Multi-City Business License and Tax Portal Agency Interlocal Agreement, dated March 1, 2014 (“ILA”), entered into by and between the Cities of Bellevue, Everett, Seattle, and Tacoma (collectively, the “Original Principals”), and as amended by Amendment No. 1 thereto, pursuant to FileLocal Resolution No. FL2017-04, adopted on June 12, 2017.

WHEREAS, Section 13.g. of the ILA, as amended on June 12, 2017, pursuant to FileLocal Resolution No. FL2017-04, provides a method for allocating Agency costs among the Participating Cities for the years 2014-2021; and

WHEREAS, the Principals (the cities of Bellevue, Des Moines, Everett, Lake Forest Park, Renton, Seattle, and Tacoma) now desire to further amend Section 13.g. of the ILA to revise how Agency costs are allocated among Participating Cities during the years 2022-2024, so that the allocation method used in years 2014-2021 may continue to be used through 2024; and

WHEREAS, Section 18 of the ILA allows amendments to the ILA, and specifically allows amendments affecting the contribution responsibilities of the Principals, so long as such amendments are approved by the legislative authorities of all Principals;

NOW THEREFORE, the Principals hereby agree to amend the ILA as follows:

1. Section 13.g. of the ILA is hereby amended to read as follows:

g. Cost Allocation and Cost Recovery Principles. The PORTAL AGENCY budget shall be generally allocated between all Participating Cities based on the number of Transactions processed for each City on the Portal. In years 2014 through 2024, the number of Transactions for the Original Principals shall be based on 2012 historical actual pre-Portal use Transaction Counts (as set forth in Exhibit A). In years 2014 through 2021, the City Transaction Count for any other Participating City shall be based on the most recent historical data for that City prior to it joining the Portal. From and after 2022, the allocation among other Participating Cities will be determined by considering the actual number of Transactions (if the City had joined before 2022), historical tax and license information, and the experience of the Original Principals as to how quickly businesses have adopted use of the Portal since its launch. The details of the cost allocation calculation shall be set forth in the Portal Operations Policy. Nothing in this Agreement shall be construed to prohibit the Executive Board from including factors in addition to the number of City Transactions in the cost allocation formulas as between Participating Cities, so long as the primary basis for allocation remains the City Transaction count.

2. All other terms of the ILA remain in full force and effect.

//

AGREED TO BY:

City of Bellevue

DocuSigned by:
Brad Miyake
City Manager
8/18/2021

Date

Approved as to Form:

DocuSigned by:
Mel Melissinos
City Attorney Deputy City Attny
7/22/2021

Date

City of Seattle

Mayor

Date

Approved as to Form:

City Attorney

Date

City of Everett

Mayor

Date

Approved as to Form:

City Attorney

Date

City of Tacoma

City Manager

Date

Approved as to Form:

City Attorney

Date

Finance Director

Date

Attest:

City Clerk

AGREED TO BY:

City of Bellevue

City Manager

Date

Approved as to Form:

City Attorney

Date

City of Seattle

Mayor

Date

Approved as to Form:

City Attorney

Date

City of Everett



Mayor

4-19-21

Date

Approved as to Form:

Office of the City Attorney
APPROVED AS TO FORM
David C. Hall, City Attorney

City Attorney

4/6/21

Date

City of Tacoma

City Manager

Date

Approved as to Form:

City Attorney

Date

Finance Director

Date

Attest:

City Clerk

Attest:


AGREED TO BY:

City of Bellevue

City Manager

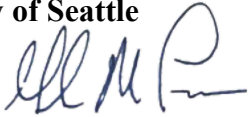
Date

Approved as to Form:

City Attorney

Date

City of Seattle



Mayor /Designee

4/5/2021

Date

Approved as to Form:

City Attorney

Date

City of Everett

Mayor

Date

Approved as to Form:

City Attorney

Date

City of Tacoma

City Manager

Date

Approved as to Form:

City Attorney

Date

Finance Director

Date

Attest:

City Clerk

AGREED TO BY:

City of Bellevue

City Manager

Date

Approved as to Form:

City Attorney

Date

City of Seattle

Mayor

Date

Approved as to Form:

City Attorney

Date

City of Everett

Mayor

Date

Approved as to Form:

City Attorney

Date

City of Tacoma

City Manager Elizabeth Pauli

City Manager

05/19/2021

Date

Approved as to Form:

Debra Casparian, Deputy City Attorney

City Attorney

05/19/2021

Date

[Signature]

Finance Director

05/19/2021

Date

Attest:

[Signature]

City Clerk

AGREED TO BY:

City of Lake Forest Park



Mayor

7/8/2021

Date

Approved as to Form:



City Attorney

7/12/2021

Date

City of Des Moines

City Manager

Date

Attest as to form:

City Attorney

Date

City of Renton

Mayor

Date

Approved as to Form:

City Attorney

Date

AGREED TO BY:

City of Lake Forest Park

Mayor

Date

Approved as to Form:

City Attorney

Date

City of Des Moines

City Manager

Date

Attest as to form:

City Attorney

Date

City of Renton



Mayor Armondo Pavone

August 4, 2021

Date

Approved as to Form:

(approved via email from Leslie Clark)

City Attorney

04-15-2021

Date

Attest:



Jason A. Seth, City Clerk, MMC

AGREED TO BY:

City of Lake Forest Park

Mayor

Date

Approved as to Form:

City Attorney

Date

City of Renton

Mayor

Date

Approved as to Form:

City Attorney

Date

City of Des Moines



City Manager

4-26-2021

Date

Attest as to form:

/s/ Tim George

City Attorney

April 27, 2021

Date



RESOLUTION NO. 40777

1 A RESOLUTION relating to business and occupation tax; authorizing the
2 execution of an amendment to the Washington Multi-City Business
3 License and Tax Portal Agency Interlocal Agreement to modify the method
4 for allocating agency costs among the cities of Bellevue, Everett, Seattle,
5 and Tacoma for years 2022-2024.

6 WHEREAS, pursuant to Resolution No. 38781, adopted November 26, 2013,
7 the Washington Multi-City Business License and Tax Portal Agency ("FileLocal")
8 was established, effective March 1, 2014, under an Interlocal Agreement ("ILA")
9 between the cities of Bellevue, Everett, Seattle, and Tacoma ("Original Principals"),
10 and

11 WHEREAS the ILA provided that for years 2014-2018, the allocation of
12 FileLocal costs among the Original Principals would be based on the 2012
13 transaction counts of each Original Principal, and further provided that, beginning
14 in 2022 and afterward, FileLocal costs would be allocated among the Original
15 Principals based on the actual number of transactions processed through the
16 Portal for each city, and

17 WHEREAS, due to various city-specific factors associated with
18 implementation of the FileLocal Portal in the Original Principal cities, the Original
19 Principals have determined that converting to use of actual transaction counts as
20 the basis for allocating FileLocal costs beginning in 2022 would be inequitable, and
21 that continuing to use historical transaction counts of the Original Principals for an
22 additional three years, through 2024, is the preferred method for allocating
23 FileLocal costs, and
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WHEREAS the ILA requires that any changes to the contribution responsibilities of the Original Principals must be approved by the legislative authority of those cities; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

That the proper officers of the City are hereby authorized to execute an Amendment to the Washington Multi-City Business License and Tax Portal Agency Interlocal Agreement to modify the method for allocating agency costs among the cities of Bellevue, Everett, Seattle, and Tacoma for years 2022-2024, said document to be substantially in the form of the amendment on file in the office of the City Clerk.

Adopted May 4, 2021

M. Woodards
Mayor

Attest:

Doris Soum
City Clerk

Approved as to form:

Debra Case
Deputy City Attorney